



Consignment Agreement

This Agreement is made on _____, 20_____ between

Highland Hub Inc. (Consignee)
www.thehighlandhub.com
(613) 878-7273

and

_____ (Consignor)

Thank you for consigning with Highland Hub Inc. Please read our Consignment Agreement closely, and then sign and transmit this Agreement back to us. If you have any questions about this Agreement, please email us at: thehighlandhub@gmail.com.

Consignment Merchandise Specifications

The Highland Hub Inc. will accept traditional outfits required to Highland Dance at performances and competitions and select items for choreography. The merchandise provided must be clean, fresh and absolutely free of smoke and mothball scent.

The Highland Hub Inc. reserves the right to refuse merchandise.

Please complete the attached table with the description of merchandise.

Consignment Terms

Upon signing the Consignment Agreement, Highland Hub Inc. will do the following:

- Retain unsold merchandise for 12 months, at the end of this period, the Agreement can be renegotiated or items returned to Consignor.
- Photograph and display the merchandise on Highland Hub Inc.'s website and Facebook page until it has been sold.
- Display and offer for sale at all four OHDA competitions and at other events attended throughout the 12 month period.
- Occasionally post items for sale on other sites.

Payment Structure

On all sales through the Consignment Agreement, Highland Hub Inc. will retain 20% of the price of the merchandise up to \$100 per outfit or item and distribute 80% to the consignor. Highland Hub Inc. is required to charge GST/HST on all sales. Unless the consignor is a GST registrant, the following is an example of the allocation of proceeds made on a sale of \$100 of merchandise:

Proceeds (includes HST)	\$ 113.00
Consignor	\$ 80.00
Highland Hub Inc.	\$ 20.00
CRA	\$ 13.00
Total	\$ 113.00

The price of merchandise is determined by the consignor and items will not be discounted unless this Agreement is amended. The consignor must also state whether items are to be sold separately or together with other items as an outfit. Highland Hub Inc. will not break up items to be sold separately unless specified in this Agreement.

Highland Hub Inc. will make payments to the consignor within 30 days of items sold in a means agreed to by both parties.

Should there be any delivery/shipping charges between the consignor and Highland Hub Inc., the costs will be the responsibility of the consignor.

This Consignment Agreement is the full written and complete Agreement between Highland Hub Inc. and the Consignor. Any amendments, additions or modifications to this Agreement must be in writing and delivered in a fashion indicating that both parties know they are making a change to these terms. There is a \$25 charge payable to Highland Hub Inc. for each amendment, addition, or modification to this Agreement prior to the end of the 12 month contract.

Unsold Merchandise Disposition

If the Agreement is not renegotiated at the end of its 12 month period, consignors have 30 days to collect the merchandise, otherwise it will be sold at a price determined by the consignee with 100% of proceeds retained by the Highland Hub Inc.

Liability

Highland Hub Inc. does NOT assume responsibility nor do we reimburse consignor for loss or damage due to fire, theft, or for any other reason. All risk of ownership of consigned items shall stay with the consignor. Highland Hub Inc. does not make any warranties or representations about the safety or suitability of items consigned. Highland Hub Inc. has no experience or expertise in manufacturing, repairing, or inspecting merchandise for safety, ease of use, or fitness for a particular purpose and therefore disclaims any responsibility for recalls, defective merchandise, or safe usage for any purpose.

Other

Please notify Highland Hub Inc. of any address/phone number/e-mail changes as soon as possible. We are not responsible for bounced e-mails or cheques unable to be delivered as a result of an old address.

Signature: _____

Wendy Margulis
Highland Hub Inc.
279 High Street
Carleton Place, Ontario
K7C 1W9

Signature: _____

Name (Consignor):
Address:

Date: _____

E-mail: thehighlandhub@gmail.com

Phone: (613) 878-7273

Date: _____

E-mail:

Phone:

Description of Merchandise

Please complete the descriptions as much as possible of items if known and applicable.

Item/Outfit #	Description	Colour	Sizes	Price (for item or outfit)	Other

Outfit #:

Highland Hub will provide these numbers. If items all belong to the same outfit, they will be listed under the same # to ensure that they are sold together.

Description examples:

Kilt, Kiltie, Vest, Jacket, Socks/Hose, National Dress, National Vest, National Skirt and Sash, Blouse, Slip, Hornpipe Outfit, Hornpipe Hat, Irish Jig Dress, Cummerbund, Apron, other

Sizes to include:

	Kilt/ Kiltie/ Bottoms	Vest/ Jacket/ Blouse/ Tops	Hose	National/ Jig Dress	National Skirt/ Slip	Hornpipe Hat	Cummerbund
Chest/bust:		around chest		around chest			
Waist:	around navel	around navel		around navel	around navel		end to end
Height:	waist to hem	nape of neck to bottom stitching	top of fold to floor	neck to hem	waist to hem	Diameter	
Length:	hem	arm length	toe to heel	hem	hem		
Hips:	around hips						
Shoulders:		shoulder seams		neck to hem			

Other description details could include the following:

- If purchased new, how long they had it and where it was purchased from.
- Age range of dancer who wore it.
- Success achieved when wearing it – what level of competition did they wear it at.
- Any stains or marks.
- Any other item which could tell a story of the merchandise and make it more appealing.